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Chief, Administrative Staff, ORR

1 April 1958

THRU : Chief, D/S

Chief, S/CST

Destruction of Records, Reports of

REF : St/A memorandum dated 30 Jul 1956
 (Subject: Records Control Schedule no 12-25)

1. Under authority of the "Disposition Instructions" in the Records Control Schedule the records described below were destroyed during the period 1 January 1958 - 31 March 1958:

- a. The total volume of material destroyed in inches was 36.
- b. This included material from subject files, source material, reference publications, and intelligence reports.
- c. The type of material destroyed included cards, documents, pamphlets, maps, and publications.
- d. Records destroyed are listed by item number (corresponding to those shown in the Branch Records Control Schedule) and an estimate of the number of inches of each type of material is included.

<u>Item Number</u>	<u>Type of material</u>	<u>Volume Destroyed (in inches)</u>
663	Evaluations, requirements	3
664	Draft, working papers	3
665	Estimates File Cards	None
666	Trade Publications	20
667	Library Material	None
668	All Source Material	10
	Total	36

Distribution:

Orig. & 24 Addressee

12- D/S

2- S/CST

25X1A9a

ORR/S/CST: [REDACTED];rw/4597 (1 Apr 58)

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